

CIPS | Diploma in Procurement & Supply



The Chartered Institute of Procurement & Supply (CIPS) is the largest procurement professional body in the world and an internationally recognized qualification. Established in 1932, CIPS has grown to become the central reference for industry best practice and their code of conduct is the standard around the world. In 1992 they were awarded a Royal Charter in recognition of their status as a center of excellence and support for the profession.

CIPS promote procurement best practice and the interests of all purchasing professionals to the wider business community. CIPS exists to promote and develop high standards of professional skill, ability and integrity among all those engaged in purchasing and supply chain management.

CIPS offers a range of academic qualifications with a route to becoming MCIPS. The CIPS ladder of qualifications ranges from Certificate through to the Professional Diploma (equivalent to the final year of a degree). If you wish to start on a Diploma level qualification, you should have at least two A-levels (or international equivalent) or a CIPS Certificate level qualification. Students without any prior qualifications must have at least two years' experience in a business environment.

Professional diploma in Procurement and supply

Advanced diploma in Procurement and supply

Diploma in Procurement and supply

Advanced certificate in Procurement and supply Operations

Certificate in procurement and supply Operations



CIPS Qualifications are equivalent to:

Professional Diploma in Procurement & Supply	Bachelors (honours) Degree. NVQ Level 6 (UK) SAQA NQF Level 7 (SA), NZQA Level 7 (NZ) AQF Vocational Graduate Certificate/Graduate Diploma (VET/AUS) TQF Level 6 (TEVETA)
Advanced Diploma in Procurement & Supply	Second Year Honours Degree. NVQ Level 5, HND UK SAQA NQF Level 7 (SA), NZQA Level 6 (NZ) AQF Advanced Diploma (VET/AUS) TQF Level 5 (TEVETA)
Diploma in Procurement & Supply	First Year Degree or HNC. NVQ Level 4 (UK) SAQA NQF Level 6 (SA), NZQA Level 5 (NZ) AQF Diploma (VET/AUS) TQF Level 4 (TEVETA)
Advanced Certificate in Procurement & Supply Operations	A Level, NVQ 3, Foundation Studies (UK) SAQA NQF Level 5 (SA), NZQA Level 4 (NZ) AQF Certificate IV (VET/AUS) TQF Level 3 (TEVETA)
Certificate in Procurement & Supply Operations	GCSE or NVQ 2 (UK) AQF Certificate III (AUS)

CIPS qualifications are designed to meet the highest standards to ensure the profession can claim consistently high levels of workforce competence. The CIPS Awarding Body is regulated by Ofqual in England and Northern Ireland; CIPS qualifications are recognized either on the Qualifications and Credit Framework (QCF) or the National Qualifications Framework (NQF).

All units in CIPS qualifications are assessed by an examination and all students who study CIPS qualifications need to become a CIPS member. Through this membership you'll benefit from professional development resources to support your studies and your career.

Level 4

Diploma in Procurement & Supply

The CIPS Level 4 Diploma in Procurement & Supply combined with experience in a procurement role will open many more career doors for you. It is aimed at those who have been in a procurement role for at least 2 years and are seeking to progress their career and improve their earnings potential. Typically, people who choose this level want to progress into Middle Management procurement roles and build on their experience to earn a higher salary. Student ages at this level range from 60-25. It is never too late to improve your skills.



Who is it aimed at?

- Buyer / Contract Manager
- Senior Buyer / Chief Buyer
- Purchasing Manager / Procurement Manager
- Procurement Executive/Purchasing Executive
- Category Manager / Logistics Manager

Courses Contents & Units

The Diploma course comprises of 5 Units, which are delivered using a blend of group interaction, case studies and role plays to support the CIPS course ware. We have a clear objective which is to ensure students are able to relate the learning to practical experience in the workplace.

The eight units at this level are:

Unit L4M1. Scope and Influence of Procurement and Supply – identify the key stakeholders in the application of the sourcing process and analyze the procurement cycle, evaluating the influence that procurement and supply has as a source of added value for the organization.

Unit L4M2. Business Needs in Procurement & Supply – devise a business case for requirements to be externally sourced and will understand the role of market management and competitive forces as they specify goods and services in procurement and supply.

Unit L4M3. Commercial Contracting – describe the key elements and legal aspects of formal commercial contracts, and analyze and interpret the fundamentals of specifications and key performance indicators that are included in contractual arrangements made with suppliers.

Unit L4M4. Ethical and Responsible Sourcing - Explain the options and associated processes available for sourcing with external suppliers. They will also examine the legal and ethical impact and the implications of corporate social responsibility, on the final sourcing decision.

Unit L4M5. Commercial Negotiation - identify approaches to successfully achieving negotiated commercial agreements with external organizations.

Unit L4M6 Supplier Relationships - analyze the dynamics of supplier relationships, examine the processes and procedures for working with stakeholders and appreciate the concept of partnering.

Unit L4M7 Whole Life Asset Management - explain methods of inventory storage and control and analyze the concept of whole life cost from concept through to disposal.

Unit L4M8. Procurement and Supply in Practice - demonstrate the practical application of the key elements of the procurement cycle in an integrated manner, within a workplace context.

Entry Requirements

Students should have at least 2 years' business experience, preferably in a purchasing or supply chain environment, although this is not essential. Alternatively, you should have two A Levels or equivalent or have successfully completed the Level 2 Certificate & Level 3 Advanced Certificate in Procurement & Supply.

Unit Examinations

All assessments are designed to test the learning outcomes set out in each CIPS unit. Candidates are assessed by an exam for each unit which consists of a 3 hours written exam.

NB: Joining a CIPS qualification programme means you will join the largest Institute in the world for those working in procurement and supply. You can join as a member online or by downloading a membership form.

All student has to join CIPS as a Student Member and also book their exams direct with CIPS or Local Exam Center (British Council).

CIPS

Diploma in Procurement & Supply

Ajyal HR Solutions & Services LLC

PO Box 287, PC 116 Mina Al-Fahal, Sultanate of Oman

Contact : Amani Al-Zeidi

Tel: +968 24485925 Mob: +968-99460301

Email: amani.zeidi@ajyal-hr.com

www.ajyal-hr.com

www.cips.org