

CIPS Level 2

Certificate in Procurement &
Supply Operations

ORGANIZED BY:



ACCREDITED BY:



Executive Summary

Greetings from Ajyal HR,

The Chartered Institute of Procurement and Supply is the dynamic champion driving the global procurement and supply management profession.

CIPS is the world's largest organization dedicated to the profession, with a global community of over 200,000 and is the largest provider in specialist courses across all aspects and levels of the supply chain from the start of a career to senior management level.

Ajyal HR is an CIPS Approved Study Centre and Exam Centre for delivering below CIPS Qualifications:

- Certificate in Procurement & Supply Operations (Level 2).
- Diploma in Procurement & Supply (Level 4).

The CIPS Level 2 Certificate in Procurement & Supply Operations is the ideal qualification if you're just starting your career in procurement or if procurement and supply are part of your role.

You will find all the details related to CIPS level 2 Certificate in this brochure.

Course Approach & Overview

The CIPS Certificate in Procurement & Supply Operations Virtual Program will be 5 modules which are mandatory to successfully completed. All modules will be assessed via a CIPS externally set and marked examination which focuses on assessing the learning outcomes of each module.

There will be online sessions, lectures, tutorials and practices which enable you to recognize and describe the key processes in procurement and build your professional knowledge and competence.



1

Module 1 (L2M1) - Introducing Procurement & Supply

6 credits - On completion of the module, learners will be able to identify the fundamental roles and activities, the systems, procedures, processes and contracts associated with the procurement and supply function.

2

Module 2 (L2M2) - Procurement & Supply Operations

3 credits - On completion of the module, learners will be able to identify types of business organisations. They will define the fundamentals and components of the contracting process, identify sources of information on suppliers and customers and define pricing methods used for the purchasing of goods or services.

3

Module 3 (L2M3) - Stakeholders' Relationships

3 credits - On completion of this module, learners will be able to define stakeholders and explain the key market factors that impact on the procurement and supply function. They will also define the role of effective communication in the successful development and maintenance of internal and external relationships.

4

Module 4 (L2M4) - Systems Technology hour

3 credits - On completion of this module, learners will be able to define the uses of, and identify the advantages offered by systems technology in improving procurement and supply activity whilst maintaining overall quality.

5

Module 5 (L2M5) - Inventory, Logistics & Expediting

3 credits - On completion of this module, learners will be able to identify the key role that inventory has to play and define the principles and processes associated with effective logistics control, explaining how effective expediting can be achieved in procurement and supply.

*Module code is abbreviated as (L2M#)

For CIPS Level 2 modules details please click this link:

[LEVEL 2 MODULES DETAILS](#)

Entry Requirements

There are no entry requirements. Candidate doesn't need any prior professional qualification or experience

Who should attend?

1

Those who aspire to flourish into a career dealing with supply chain and procurement.

2

For managers, entrepreneurs & business leaders who are in other professions, who need to understand how procurement should function & its overall impact on the business' success.



Qualification Hours & Examinations

All the modules in CIPS qualifications are assessed by an examination. The type of assessments are as follow:

Objective Response exam format (OR)

These questions allow the candidate to select a response from a list of possible answers. Candidate will find these types of exams across all the qualifications levels, and they are marked by computer and then moderated by CIPS examiners

Qualification Hours & Examinations

NB. ALL STUDENT MUST JOIN CIPS AS A STUDENT MEMBER TO APPLY FOR THEIR EXAMS AND BOOK THEIR EXAMS SEPARATELY AT AJYAL EXAM CENTRE.

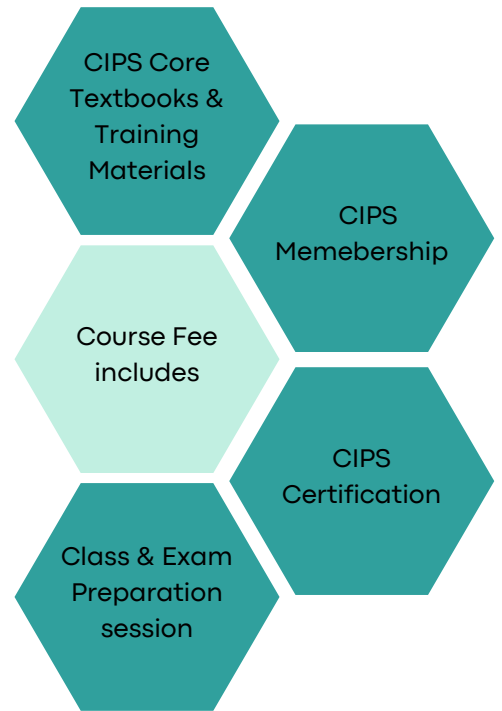
Unit Code	Assessment Format	Question Format & Value	Duration
L2M1	OR	Multiple Choice Multiple Response All questions are worth 1 mark	2 Hours
L2M2	OR		1 Hour
L2M3	OR		1 Hour
L2M4	OR		1 Hour
L2M5	OR		1 Hour

Course Fee

The course fee for CIPS Level 2 Certificate is shown below:

CIPS Level 2 Payment Plan:

- **Course Fee - OMR 1,200 (Virtual)**
- **Course Fee - OMR 2,200 (Face-to-Face)**
- **Exam Paper Fee - OMR 230**
 - Includes all 5 papers.
- **5% VAT will be added to the above Fees.**



CIPS Membership & Examination

In order for the candidate to take any CIPS examination or assessment, it is mandatory to enrol for CIPS student Membership which will be handled by **Ajyal HR**.

- All the units in CIPS Qualifications are assessed by an examination which will be computer- based and exam will be Objective Response format (OR) and Constructed Response exam format (CR).

In-house Training

- **In-House CIPS Training, Delivered on Demand to all our clients for a minimum of 8 participants.**

Registration Process

Below steps to be followed for the completion of the CIPS course registration:

- Send candidate's updated CV.
- Send copy of latest Academic Degree.
- Send copy of the civil ID card (both sides).
- Completion of an English Assessment Document.
- Completion of the Course Registration Form.

For more details contact us at info@Ajyal-hr.com or call us on +968 2448 5925.




For inquiries,
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