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CIPS
Approved Centre

CERTIFICATE IN PROCUREMENT & SUPPLY OPERATIONS

CIPS LEVEL 2

The CIPS Level 2 Certificate in Procurement & Supply Operations provides a strong foundation for individuals looking to develop their knowledge and skills in procurement and supply. The programme covers key procurement processes and supports learners in building their professional knowledge and competence.

AVAILABLE DELIVERY METHOD:
Virtual - Evening Classes



training@ajyal-hr.com
+968 2448 5925 +968 9148 0042
www.ajyal-hr.com

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PROGRAMME OVERVIEW:

The CIPS Certificate in Procurement & Supply Operations Virtual Program will be 5 modules which are mandatory to successfully completed. All modules will be assessed via a CIPS externally set and marked examination which focuses on assessing the learning outcomes of eachmodule.There will be online sessions, lectures, tutorials and practices which enable you to recognize and describe the key processes in procurement and build your professional knowledge and competence.

WHY CHOOSE CIPS LEVEL 2

CIPS is the world's largest organization dedicated to the procurement and supply management profession, with a global community of over 200,000.
Ajyal HR is an CIPS Approved Study Centre and Exam Centre for delivering CIPS Qualifications, including the Certificate in Procurement & Supply Operations (Level 2). The CIPS Level 2 Certificate is the ideal qualification if you're just starting your career in procurement or if procurement and supply are part of your role.

LEARNING OUTCOMES

- Recognize and describe the key processes in procurement.
- Build professional knowledge and competence in procurement and supply.
- Understand procurement and supply systems, procedures, processes and contracts.
- Develop knowledge of stakeholders, communication, systems technology, inventory and logistics.

WHO SHOULD ATTEND?

There are no entry requirements. Candidate doesn't need any prior professional qualification or experience

Those who aspire to flourish into a career dealing with supply chain and procurement.

For managers, entrepreneurs & business leaders who are in other professions, who need to understand how procurement should function & its overall impact on the business' success.

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PROGRAMME STRUCTURE & UNITS

Module 1 (L2M1) – Introducing Procurement & Supply
6 credits – Identify fundamental roles, activities, systems, procedures, processes and contracts associated with procurement and supply.

Module 2 (L2M2) – Procurement & Supply Operations
3 credits – Identify business organisations, contracting processes, supplier and customer information, and pricing methods.

Module 3 (L2M3) – Stakeholders' Relationships
3 credits – Define stakeholders, key market factors and the role of effective communication in internal and external relationships.

Module 4 (L2M4) – Systems Technology
3 credits – Define the uses and advantages of systems technology in improving procurement and supply activity whilst maintaining overall quality.

Module 5 (L2M5) – Inventory, Logistics & Expediting
3 credits – Identify the role of inventory, principles of logistics control and effective expediting in procurement and supply.

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QUALIFICATION HOURS & EXAMINATIONS

All the modules in CIPS qualifications are assessed by an examination.

OBJECTIVE RESPONSE EXAM FORMAT (OR)

These questions allow the candidate to select a response from a list of possible answers. They are marked by computer and then moderated by CIPS examiners.

UNIT CODE	ASSESSMENT FORMAT	DURATION
L2M1	OR - Multiple Choice Multiple Response	2 hours
L2M2	OR	1 hours
L2M3	OR	1 hours
L2M4	OR	1 hours
L2M5	OR	1 hours

NB. ALL STUDENT MUST JOIN CIPS AS A STUDENT MEMBER TO APPLY FOR THEIR EXAMS AND BOOK THEIR EXAMS SEPARATELY AT AJYAL EXAM CENTRE.

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CIPS MEMBERSHIP & EXAMINATION

In order for the candidate to take any CIPS examination or assessment, it is mandatory to enrol for CIPS student Membership which will be handled by Ajyal HR.

All the units in CIPS Qualifications are assessed by an examination which will be computer- based and exam will be Objective Response format(OR) and Constructed Response exam format (CR).

IN-HOUSE TRAINING

In-House CIPS Training, Delivered on Demand to all our clients for a minimum of 8 participants.

REGISTRATION PROCESS

Below steps to be followed for the completion of the CIPS course registration:

- Send candidate's updated CV.
- Send copy of latest Academic Degree.
- Send copy of the civil ID card (both sides).
- Completion of an English Assessment Document.
- Completion of the Course Registration Form.